

THE OPEN STUDIO LLC 2010

Registration Form – Paula Roland’s Encaustic Workshops in Santa Fe

Name (Please print) _____

Address _____

Email _____ FAX# _____

Telephone(s) _____ Website _____

I want to register for: (check all applicable)

_____ **Encaustic Monotype** (3-day, 3/19-21) Total amount due now: \$555

_____ **Mark-Making I** (1-day, 4/ 23). I am paying _____ \$155, full amount.

_____ **Mark Making II** (1-day, 4/ 24). I am paying _____ \$155, full amount.

_____ **Mark-Making I and II** (4/ 23 -24). I am paying _____ \$290 (full discounted amount) or _____ \$145 (1/2 discounted amount. Balance due 3/23). _____

_____ **Encaustic Monotype Fusion** (5-day Monotype with Painting, 6/21-25). I am paying _____ \$960, total amount (includes supplies); _____ \$480 (1/2 amount, balance due 5/21). _____

_____ **Intermediate/Advanced Workshop** (6-days, 9/4-10)

I want a single room. I am paying _____ \$1670, full amount (includes room, tuition, meals) or _____ \$835, 1/2 payment, balance due 8/4.

I want a double room. I am paying _____ \$1565, full amount (includes room, tuition, meals) or _____ \$782.50, 1/2 payment, balance due 8/4. My roommate is _____

_____ I have a Santa Fe residence and I am paying _____ \$1145 , full amount (tuition and meals) or _____ \$572.50, 1/2 payment, balance due 8/4.

Intermediate/Advanced Workshop please check one of the following:

_____ I will bring or send 8 pounds of encaustic medium to the workshop.

_____ I will pay \$160 at workshop for 8 pounds encaustic medium.

PAYMENT METHOD (please check one):

_____ Check

_____ PAY BY PayPal

___Money Order Make checks and money orders payable to The Open Studio LLC or Paula Roland and send to 523 Cortez St., Santa Fe, NM 87501) NOTE: International Money Orders must be payable through a US bank or you will incur any charges that we have to pay.

Mark your calendar: BALANCE OF CHARGES ARE DUE is 30 days prior to workshop.

WAIVER OF LIABILITY & REFUND/CANCELLATION POLICIES (sign and return with registration form):

Mark your calendar: YOUR BALANCE IS DUE 30 days prior to workshop.

LAST DAY TO WITHDRAW WITH REFUND (minus a \$75 processing fee) is 30 days prior to workshop. After this time no refund can be given unless the workshop is completely filled. Minimum enrollment varies (see schedule above).

If minimum enrollment is not met (this rarely happens), you will be notified immediately following the 30 day mark and full refund will be made. However, no discounts or refunds can be given for your late arrival or early departure. Under no circumstances are we responsible for your non refundable hotel or airline charges, so you may want to wait until this time to make plane reservations. Applicable refunds are made within four weeks.

Liability Waiver: The below named participant, on behalf of himself or herself, and all agents, employees, assignees, administrators, or executors, hereby releases, discharges, and waives all claims of liability against The Open Studio LLC, Paula Roland or her employees for any injuries, damages, or loss of any kind that might be sustained while participating in Paula Roland's Encaustic Workshops, or for any health condition, new or preexisting, that might develop or be affected or aggravated as a result of participation. We can not reduce or waive these terms in the event of circumstances beyond our control such as illness, flight cancellations, war, terrorist attacks, injury or death, natural disaster, or force majeure. If, for reasons beyond our control, we are forced to cancel the workshop, we will do our best to provide a suitable alternative within the year. If any sentence of this agreement is held invalid, it is agreed that the balance thereof shall continue in full legal force and effect.

I, (PRINT NAME) _____ have read and agree to the above terms and policies of Paula Roland's Encaustic Workshops, The Open Studio LLC.

SIGNATURE _____ Date _____